Brook Lane Surgery

**Patient Participation Group (PPG)**

**NOTES OF THE MEETING HELD ON WEDNESDAY 3rd FEBRUARY 2016**

Present:

Susan Barton – Interim Chair (SB)

Jean Gange (JG)

Carolyn Hill – Practice Manager (CH)

Geoff Mason (GM)

Geoff Townley (GT)

Apologies:

Lawrence Jackson (LJ)

Carole Bagley (CLB)

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| Item | Subject/discussion | Action |
| 1. | **Welcome**  CH agreed to take the minutes. In the future one of the practice secretarial team will take on this task. | CH |
| 2. | **Minutes of the last meeting**  These were agreed.  Clarification was sought regarding the surgery continuing to take new patients. CH explained that there are potentially severe financial penalties involved in closing the books. CH also stated that if a patient needs, clinically, to be seen on the day then they will be. |  |
| 3. | **Surgery Update**  CH reported that Dr Tayler will retire on 30th April 2016. Dr Burtenshaw (GP Registrar) has now left but Dr Anu Batra and Dr Elizabeth Craddock (both GP Registrars) have joined us.  The surgery is well into negotiation with a replacement partner for Dr Tayler and hope that she will start with us on 1st September 2016.  The surgery is making significantly more use of the rooms at Fareham Community Hospital (FCH).  The waiting room lighting has been extensively overhauled and the dingy days are gone.  CH will invite Dr McFarlane to the next meeting to speak about his view for FCH. | CH |
| 4. | **How can the PPG be of more use to the surgery**  CH had asked the partners at the surgery how they felt the PPG could be helpful to them.  It was felt that a campaign of signposting patients to the most appropriate surgery for their needs would be incredibly helpful. Patient demand has risen dramatically in the last few years and, historically, patients use the GP as a first port of call. The partners felt that a campaign aimed at redirecting the patient to another service, where appropriate, would be invaluable. | ALL |
| 5. | **Patient Concerns**   1. GM has written to Suella Fernandez MP regarding the lack of dialysis facilities at FCH. Apart from an unhelpful letter stating that this facility is accessible in Southampton, there had been no response. It was felt that getting other local surgeries to write to the MP on this subject would be useful 2. GT asked what steps the surgery takes to monitor the prescribing of antibiotics. CH stated that patients are invited in for review when appropriate and that the medication review date is updated for those patients on long term repeats without the patient needing to be seen. For those on anti-depressants it is always preferable to see the patient for this review. If a patient is concerned about their medication they should contact the surgery for advice. 3. The pharmacy can also undertake medication reviews and this fact could be part of the signposting campaign. JG will visit Richard Harris, pharmacist at the Locks Heath Centre Everett’s, to understand what it is they do. 4. GT asked what each doctor’s speciality is. CH stated that Dr Tayler has an interest in Joint Injections and Rheumatology, Dr Phillips has an interest in Joint Injections and Psychiatry, Dr Maison has an interest in contraception, particularly long acting contraception, Dr McFarlane has an interest in Men’s Health and works with the CCG over FCH and Pathology. CH will ask the partners if they would like their interests advertised on our website. | JG  CH |
| 6. | **PPG Recruitment**  SB will forward an A4 resource (from the National Association of PPGs) to all describing the uses of a PPG and the value of joining one. CH will ensure that this is attached to the expression of interest form already in our registration packs for new patients.  GT will send a copy to the local paper and ask them to advertise the fact that all surgeries have a PPG but that numbers prepared to attend meetings are waning. | CH  GT |
| 7. | **AOB**  GT asked for information concerning Italk. CH explained that the service was a counselling service that patients can access directly or following a GP appointment. There are leaflets regarding the service in the waiting room. |  |
| 8. | **Date of Next Meeting**  Thursday 12th May 2016, 18:30 at Brook Lane Surgery  SB will forward the dates of our meetings and the area meetings for the year coming and ask for volunteers for the area meetings. | SB |
| 9. | **Items for next Agenda**   * Dr McFarlane to be invited to the meeting * Confidentiality |  |